

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
Independent Citizens' Bond Oversight Committee
Tuesday, January 29, 2013
Meeting #17

MINUTES – January 29, 2013

The Independent Citizens' Bond Oversight Committee of the Placentia-Yorba Linda Unified School District was called to order by Mrs. Melina Michaels, Vice-Chairman, at 5:05 p.m. on Tuesday, January 29, 2013, at Placentia-Yorba Linda USD, located at 1301 E. Orangethorpe Ave., Placentia, California, in the Superintendent's Meeting Room.

1 **THE PLEDGE OF ALLIGIANCE**

Mrs. Melina Michaels led the Pledge of Allegiance for committee and staff members.

2 **ROLL CALL**

Members Present: Judy Johnson
 Randy Kuroda
 Melina Michaels
 Kim Palmer
 Mila Thomas

Staff Present: Jayne Christakos
 Rosemary Gladden
 Rick Guaderrama
 Shawna Millsap
 Sheri Roussin
 Annette Newton
 Joan Velasco

Members Absent: Jim Resha
 Don Lussier

Staff Absent: Bob Blackney
 Doug Domene

3 **APPROVAL OF MINUTES**

Mr. Randy Kuroda moved to approve the minutes of the August 28, 2012 meeting. Mrs. Kim Palmer seconded the motion. The motion carried unanimously.

4 **PUBLIC COMMENT**

No one present.

5 **ASST. SUPERINTENDENT'S COMMENTS**

Mrs. Jayne Christakos said that Dr. Domene sends regrets for not being present, but he is out of town on business. Mrs. Christakos said he wanted to join her in extending congratulations and gratitude to the six committee members serving a third term. Mrs. Christakos mentioned that Dr. Domene will be back for next meeting.

6 REVIEW OF PERFORMANCE AUDIT

Mrs. Jayne Christakos introduced Ms. Shilo Gorospe, from Vavrinek, Trine, Day and Co. (VTD), the firm which performed both the performance and financial audits. Ms. Gorospe described the process for completing the performance and financial audit, walked through the audit report with the committee, and answered questions.

Discussion was held and suggestions were made by committee members regarding changes to next year's performance audit report as follows:

On the district staffing chart on page 4 of the performance audit, it was suggested to include notes explaining changes in positions (i.e. position closed) and clarifications for variances in the budget. The committee mentioned they would also like to see total district salary included.

A general request was made for the performance audit to refer back to the financial audit with a dollar amount and a page number where appropriate.

Mrs. Melina Michaels made a motion that the Independent Citizens' Bond Oversight Committee reviewed the Measure A Performance Audit and believes that the report certifies that the bond proceeds for the 2011-2012 fiscal year were expended solely for the purposes set forth in the ballot measure and that no bond proceeds were expended for any teachers' or administrators' salaries or other school operating expenses. Mrs. Mila Thomas seconded the motion. The motion was passed unanimously.

7 REPORT TO COMMUNITY

Mrs. Jayne Christakos thanked everyone who contributed to the Report to the Community. The committee went through the report and some corrections were noted.

Mrs. Melina Michaels made a motion to accept the Report to Community 2011-12 pending the spelling corrections, committee activity adjustments, adjustments to the income/expended funds chart and a CPA check on interest. Mrs. Kim Palmer seconded the motion. The motion was carried unanimously.

8 PROJECT UPDATES

Mr. Rick Guaderrama gave a PowerPoint presentation on construction update status of projects. Mr. Guaderrama then called for questions and a Q & A session took place.

9 COMMITTEE MEMBER COMMENTS

Mrs. Kim Palmer said that community members were curious if there was a picture that showed interior of the Performing Arts Center (PAC) at El Dorado that could be viewed. Mr. Rick Guaderrama commented that there was a perspective of the building itself at the site. Mr. Guaderrama said they would get pictures set up so that community members could view the interior of the PAC.

Mr. Randy Kuroda made a request to tour the elementary and middle schools in Yorba Linda. Mrs. Christakos replied that staff would set up tours to visit these sites and let the committee know the dates and times.

Mrs. Judy Johnson said that she would like to tour some of the schools on the west end like the completion of El Camino.

10 ADJOURNMENT

The meeting was adjourned at 7:08 p.m.